

## Currently Available Position(s)

**Job Title:** CLA Program Workers or Trainees (Substitutes), multiple positions available

**Location:** Natrona Heights, Apollo, Vandergrift, Lower Burrell, Harrison City, Irwin and Greensburg, PA

### **General Responsibilities:**

Provides direct care to and assists individuals with mental and/or physical disabilities in their home and in the community by providing training in activities of daily living; implementing Individual Program Plans, Person-Centered Plans and Community Life Plans; administering/supervising individuals in administering prescribed medications; completing/supervising individuals' completion of household cleaning and maintenance.

### **MINIMUM QUALIFICATIONS:**

Education and Training: High School diploma required or any Equivalent education and training approved by the Chief Executive Officer. Valid PA Driver's License also required.

Experience: At least some experience working with people with disabilities or related field.

**Hours Per Week:** 40 hours/week

**Salary:** Competitive

**Submit Resumes to:** You may e-mail us in Word 6.0 or ADOBE PDF formats to [fswp-hr@fswp.org](mailto:fswp-hr@fswp.org) Or send a resume and cover letter directly to:

IDD Residential Employment Coordinator  
Family Services of Western Pennsylvania  
104 Beta Drive Suite 2  
Pittsburgh, PA 15238,

## Future Employment Opportunities

We regularly hire for a variety of positions, including clinical or direct service, and technical or clerical support. If you have an interest in working in human services, but your skills and qualifications do not match currently available positions, you may send a resume and cover letter to our Human Resources Department, Family Services of Western Pennsylvania, 3230 William Pitt Way, Pittsburgh, PA 15238. Please tell us the type of position you are seeking. When a position becomes available for which you are qualified, you may be contacted for an interview. Due to the volume of inquiries, we regret we are unable to respond individually to all resumes, but your resume will be kept in our Job Bank for six months. Feel free to send an updated resume at any time. We appreciate your interest in Family Services of Western Pennsylvania.

We post on our website, [www.fswp.org](http://www.fswp.org), positions that are currently available. Please watch for opportunities that match your skills and send your resume directly to the person whose name is provided.

### Benefits

- 401(k) Plan
  - Employee Assistance Program
  - Generous, and flexible, Paid Leave
- Training and Educational Assistance Program
- Fully Paid Disability and Life Insurance Benefits
- medical insurance plan, dental and vision benefits



**FSWP is an Equal Opportunity/Affirmative Action Employer**

**Women, minorities, and persons receiving or who have received services are encouraged to apply.**